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Director and Health Officer

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BOARD OF SUPERVISORS

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December 9, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST FOR ADDITIONAL ITEMS TO SUPPORT THE DEPARTMENT OF
PUBLIC HEALTH'S ENVIRONMENTAL HEALTH DIVISION'S
WASTE TIRE ENFORCEMENT PROGRAM
(ALL SUPERVISORIAL DISTRICTS) (4 VOTES)**

SUBJECT

Request approval to fill five (5) positions in excess of what is currently provided for in the Department of Public Health's staffing ordinance, to support the Environmental Health Division – Solid Waste Management Program, 100 percent offset by a Waste Tire Enforcement Grant from the California Integrated Waste Management Board.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of the Department of Public Health (DPH), or his designee, to increase the DPH staffing ordinance by five positions, pursuant to Section 6.06.020 of the County Code. The positions requested are: one Environmental Health Specialist IV, one Typist Clerk, and three Environmental Health Specialist III items. The positions are 100 percent offset by a Waste Tire Enforcement Grant from the California Integrated Waste Management Board (CIWMB) and necessary to perform the additional work required by the Grant.

2. Approve the attached Request for Appropriation Adjustment (Exhibit I) in the amount of \$50,000 for Fiscal Year (FY) 2008-09 to increase Services and Supplies and Fixed Assets appropriation for the Solid Waste Management Program. There is no net County cost impact.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On August 5, 2008, DPH notified your Board that it would be exercising its delegated authority, approved by your Board on March 30, 2004, to accept the FY 2007-08 Waste Tire Enforcement Grant (TEA 15) from the CIWMB (funding for use in FY 2008-09), in the amount of \$583,912. Your Board's approval of the recommended action will allow DPH to hire staff and meet the additional enforcement activities required by the grant. These enforcement activities consist of: investigating illegal tire disposal activities, performing waste tire facilities inspections, and regulating tire dealers, auto dismantlers, tire haulers and other points of waste tire generation. There are approximately 4,000 sites to inspect and survey, at an inspection frequency of at least once per year, throughout Los Angeles County.

The requested Typist Clerk will: enter information into and maintain the waste tire data base; conduct all clerical functions for the unit; and direct all incoming telephone calls regarding waste tires. The requested Environmental Health Specialist III's will each conduct approximately 1,350 inspections and corresponding enforcement activities annually. The duties of the requested Environmental Health Specialist IV (acting as liaison between Los Angeles County and the California Integrated Waste Management Board) will review subordinate staff paperwork for accuracy and consistency; conducting joint inspections with subordinate staff and various State representatives; and the preparation of monthly, quarterly, semi-annual, annual and final reports.

Approval of the Appropriation Adjustment will increase Services and Supplies (\$25,000) and Fixed Assets (\$25,000) appropriation in FY 2008-09 to accommodate transportation, training, waste tire site clean up and other operating expenses for the program and will recognize additional funding appropriation necessary for DPH.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

These actions support the Goal 1, Service Excellence, Goal 2, Workforce Excellence, and Goal 6, Community Services of the County Strategic Plan. Through approval of these items, the efficiency, quality and responsiveness of County services to all residents will be improved; the quality of the County workforce will be enhanced, and the County will be able to further protect the overall quality of our community resources for its residents and businesses.

FISCAL IMPACT/FINANCING

Under the previously accepted TEA 15, DPH accepted a total of \$583,912. Of this amount, \$533,990 funds the salaries and employee benefit costs associated with the five positions identified above and \$49,922 will fund various Services & Supplies and Fixed Assets operating expenses. There is no additional County cost associated with this action and funding for this program will be requested in DPH's FY 2009-10 Proposed Budget and future fiscal years, as necessary.

A budget adjustment for \$50,000 is attached to increase appropriation for Services & Supplies (\$25,000) and Fixed Asset (\$25,000) in FY 2008-09 to cover operating expense for this program.

FACTS AND PROVISIONAL/LEGAL REQUIREMENTS

Since 1991, your Board has approved resolutions and Local Enforcement Agency grant applications to receive grant funds on behalf of Los Angeles County.

On March 30, 2004, your Board adopted a resolution authorizing DPH to apply for and accept Waste Tire Enforcement grant funds for a period of five years from Fiscal Year 2003-04 through 2007-08.

On February 6, 2008, your Board adopted a resolution allowing DPH to apply for and accept Waste Tire Enforcement funds from the CIWMB during the Fiscal Year (FY) 2008-09 through FY 2012-13 which will be applied to FY 2009-10 through 2013-14. It is anticipated that funding will continue in future years.

On August 5, 2008, DPH notified your Board that it would be exercising its delegated authority, approved by your Board on March 30, 2004, to accept the FY 2007-08 Waste Tire Enforcement Grant (TEA 15) from the CIWMB, in the amount of \$583,912.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

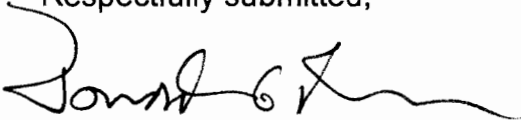
Approval of the additional five (5) items will enable the DPH's Environmental Health Waste Tire Enforcement Program to continue waste tire facility inspections and to survey waste tire generators operating in Los Angeles County with greater efficiency and frequency.

The Honorable Board of Supervisors
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CONCLUSION

When approved, DPH requires four signed copies of your Board's action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jonathan E. Fielding', with a stylized flourish at the end.

Jonathan E. Fielding, M.D., M.P.H.
Tef Director and Health Officer

JFE:sr

Attachment

c: Chief Executive Officer
County Counsel

76R 352M 11/83

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF PUBLIC HEALTH

DEPT'S. NO. 295October 5, 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR
FISCAL YEAR 2008/09
4-VOTE

SOURCES:

Public Health Programs
A01 - PH - 88 - 8831 - 23450
State Other Grants \$ 50,000
Increase Revenue

Total \$ 50,000

USES:

Public Health Programs
A01 - PH - 2000 - 23450
Services & Supplies \$ 25,000
Increase Appropriation

Public Health Programs
A01 - PH - 6030 - 23450
Fixed Assets - Equipment 25,000
Increase Appropriation

Total Uses \$ 50,000

JUSTIFICATION

To increase Service & Supplies and Fixed Asset appropriation for the Waste Tire Enforcement Program fully funded with State grant funds (TEA 15). There is no Net County Cost.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

CHIEF ADMINISTRATIVE OFFICER'S REPORT

Nanette Herrera
Nanette Herrera, Chief

Dept of Public Health-Controller's Division

18 DEC 09 2008

Sachia A. Hamami
SACHIA A. HAMAMI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF ACTION
ADMINISTRATIVE OFFICER FOR

RECOMMENDATION

AUDITOR-CONTROLLER BY *Karen Shikuma*

NO. 046 Oct 8 20 08

APPROVED AS REQUESTED AS/REVISED

14 November 2008
20
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): 20
BOARD OF SUPERVISORS

BY
DEPUTY COUNTY CLERK

18 DEC 09, 2008